



NATIONAL GUARD EXECUTIVE DIRECTORS ASSOCIATION

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NGEDA Corporate Members
Our sincerest thanks for your continued support!

DATE: 1 October 2016

MEMO TO: Executive Directors, Association Presidents, Insurance Administrators, Defense Contractors, and Friends of the Guard

FROM: Kenny Moix, Secretary

SUBJECT: Official Call, 2017 Annual Meeting 17-19 January 2017 – Louisville, KY.

The Annual Meeting of the National Guard Executive Directors Association will be held 17-19 January 2017, at the Galt House Hotel, 140 N. Fourth St., Louisville, KY. 40202; (1-800-843-4258). The attire for the meeting will be business casual.

Registration. Please complete the attached registration form (one per individual or couple attending) and return to the NGEDA office by 21 December 2016.

Hotel. The historic Galt House Hotel is located on 4th Street, a true medium of endless energy and electric excitement. Trendy, sophisticated, with beautiful hand crafted woodworking, the Galt House is Louisville's only waterfront hotel situated close to the Ohio River. The hotel boasts 1290 air conditioned rooms, four restaurants, two coffee shops and three bars/lounges.

The group rate at the Galt House is \$115.00 per night with a maximum of four per room. Rates are subject to state and city fees in effect at the time of the conference. Currently these fees total 15.01%. If you are tax exempt, contact the hotel for the appropriate forms required. All hotel reservations must be made individually through the hotel's Reservation Department by calling 844-253-1022. When making individual reservations, indicate that you are with the National Guard Executive Directors Association Annual Meeting or NGEDA.

Please call early to reserve your room. The hotel cut-off date to guarantee the group rate is December 15, 2016. Rooms are only available until the NGEDA room block is filled. The cutoff date of December 15 does not guarantee that rooms will still be available on that date. The hotel will honor the conference rate 3-days prior to and after the conference based on availability. Check-in time for hotel rooms is 3:00 p.m. and checkout time is 11:00 a.m. Cancellation of a room must be made 48 hours prior to the arrival date. Failure to contact the hotel will result in a charge of one night's room rate.

Transportation. The hotel is 15 minutes from the Louisville airport. One way cab ride is approximately \$18. Airport shuttle is available through Sandollar Shuttle. The Shuttle is \$15 one

way or \$25 roundtrip and this charge can be added to your Galt House room billing. Contact the shuttle website at www.sandollarlimo.com or www.galthouseshuttle.com or call direct at 502-561-4022 to reserve your transportation.

Tours. There will not be any scheduled Optional Events and Tours. However, there is a local bus stop on the corner by the hotel called The Zero Bus. This bus is operated by the city of Louisville and covers a large area of downtown Louisville. The bus operates Monday through Saturday from 7:30 a.m. to 11:00 p.m. and is free.

Agenda. A tentative agenda for this year's meeting may be found at www.ngeda.org.

NGAUS 2017 Hotel Visit. The 139th NGAUS Annual Conference hotel visit is scheduled for 1200-1600 hours on Tuesday, 17 January. Only two persons from each state are allowed on the hotel site visit. States are required to pay for room deposits by check no later than their scheduled meeting time with the NGAUS and Louisville representatives on Wednesday, 18 January. Hotel room deposit amounts are \$100 per sleeping room and \$200 per suite. Checks should be made payable to NGAUS. Credit card payments will not be accepted for room deposit payment. Failure to pay room deposits will jeopardize lottery standing and may result in a lack of rooms for your state. Every effort will be made by NGAUS and the 2017 NGAUS Conference Committee to complete all hotel assignments prior to the adjournment of the NGEDA meeting on Thursday, 19 January. The hotel lottery for the 140th NGAUS Annual Conference in New Orleans, LA. will be conducted on Thursday morning.

Sponsorship. Once again we look to our defense contractor and industry representatives for sponsorship of our meeting breaks. Their generous support in the past has provided the opportunity to experience a first-class meeting with a very low registration fee. We ask our industry friends to please support us with the sponsorship of a meeting break as noted on the attached sponsor form.

If you have any questions or comments concerning the NGEDA meeting, please do not hesitate to contact Kenny Moix at kmoix@ngaa.org or telephone 501-658-2877.
See you in Louisville.

Kenny Moix
NGEDA Secretary