

National Guard Executive Directors Association Payroll Deduction Coordinating Board

16 January 2018

Annual Report of the Payroll Deduction Coordinating Board (PDCB)

Current Members of the PDCB

R. Austin Jenkins, CLU, MA, Chair (Term expires 1 March 2018)
Timothy Marlar, KS, Vice Chair (Term expires 1 March 2022)
Theodore G. Shuey, Jr. VA, Member (Term expires 1 March 2019)
Maria Kelly, OH, Member (Term expires 1 March 2020)
Cindy Basler, NC Member (Term expires 1 March 2021)

Chairman's Report;

January 2017; Air Guard files late. Mark Stedman communicates with DFAS.

February 2017; Air Guard disbursements from January not received as of 2nd week of Feb. Disbursements were received ~2/15.

February 2017; Tammi Connell - NGAMI Administrator requests assistance with changing bank routing for DFAS deposits. Chair provides form.

February 2017; Air Guard file for NGAME was incomplete; new file sent by DFAS 2/28.

March 2017; DFAS files for Retired were not produced. They were provided 3/28. No issues beyond this delay.

April 2017; DFAS files for Army AGR encrypted with invalid password after upgrades from Windows 7 to Windows 10. PDCB Administrator had difficulty making contact for a replacement. New file received May 1st. All state files posted to site same day.

May 2017; NGASC contacts PDCB due to no Air AGR file available with April files. DFAS confirmed it had been omitted from the run. DFAS added it for future and produced an April file on May 15.

May 2017; DFAS file for Maine Air AGR was incomplete. New file received May 26.

May 2017; Chairman writes to SMSgt. Boddicker requesting time for a visit at the Air Force operation in San Antonio. No reply.

May 2017; AFBA requests bank change form.

June 2017; President NGEDA informs Chairman that the budget for the DFAS visit is \$1,000.

June 2017; DFAS visit by members of the PDCB. Copy of minutes of the visit attached.

July 2017; WINGA inquire about duplicate records. The records were not duplicates; WINGA system not programmed to handle certain valid codes. File layout doc requested from DFAS; provided in September and sent to WINGA.

July 2017; Numerous errors in Air AGR files from DFAS. Also, DFAS file transfer problems with Air & Army Traditional, and Army AGR. Most issues resolved. The files were posted to site July 27, but without NGAWA Air AGR (provided separately July 31).

August 201; Again, numerous errors in the Air AGR files from DFAS. Most files were available for the associations on August 28th. WYNGA and NMNGA files were available a few days later. NGANC file finally corrected by DFAS and provided on September 8th.

October 2017; NGAAR inquire about company codes.

October 2017; Significant issue arises around the retired files and the PDCB Web Site. Password to Web Site not available to the PDCB. Problem eventually resolved with the retired files between Mr. Stedman and AFBA's (Tad Shuey, CLU/Danny Siraco) assistance. The cause of the problem was a firewall change at the 3rd-party vendor (DISA SFG) used for creating and distributing the Retired files from DFAS. The change blocked outgoing traffic to the PDCB website. Partial files (missing Retired) were available to the associations on October 31st. Retired files became available on November 7th.

October, November & December 2017; Chairman communicates with NGEDA leadership, AFBA (Tad Shuey, CLU) and Mr. Gary McEwen about the password to the PDCB Web Site. No resolve.

November 2017; NMNGA file missing from Air AGR files. The file was provided by DFAS on November 30th.

November 2017; NGAMI submits Change of Administrator and bank change form. The forms are forward to DFAS.

December 2017; Air AGR files late - no response to outreach. Files sent to the associations without Air AGR early morning December 28th. Updated with Air AGR data and resupplied overnight December 28th.

December 2017; NGAMA Army deposit missing. Chairman communicates with DFAS. Not resolved as of this report.

Respectfully,

A handwritten signature in black ink, appearing to read 'R. Austin Jenkins', with a stylized flourish at the end.

R. Austin Jenkins, CLU
Chairman, PDCB