



# NATIONAL GUARD EXECUTIVE DIRECTORS ASSOCIATION

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DATE: 22 October 2021  
MEMO TO: Executive Directors, Association Presidents, Insurance Administrators, Industry Partners, Life Members, Gamble Award Winners and Friends  
FROM: Michele Mahoney, Secretary  
SUBJECT: Official Call, 2022 Annual Meeting, Columbus, Ohio

The Annual Meeting of the National Guard Executive Directors Association will be held 17-20 January 2022, at the Hyatt Regency Columbus, Ohio (617-379-7129). The attire for the meeting will be business casual.

## **Sunday 16 January 2022**

Registration opens at 4:00  
Hosted Reception by Hyatt Regency- Hayes Room

## **Monday, 17 January 2022**

NGAUS Training Day

## **Tuesday 18-Thursday 20 2020**

NGEDA Annual Meeting for all participants

### **Registration**

You may register using the **online registration form** found at [www.ngeda.org](http://www.ngeda.org). **Registration online is preferred.** If you must use a paper form, you can download the form and mail it with your payment to Michele Mahoney-NGEDA, 5012 NE 42<sup>nd</sup> Street, Kansas City, Missouri, 64117. Please ensure your registration is completed online or returned to the NGEDA office by 30 December 2021. Please note that your state/territory/district/or company must first be a member to be able to register for the conference. To be more specific: State Associations will pay \$300.00 membership and then an additional \$150.00 per person attending. Corporate Members will pay \$200 per company and then an additional \$150.00 per person attending the conference.

### **Hotel**

The group rate at the hotel is \$122.00 day (current per diem rate). All hotel reservations must be made individually through the hotel's Reservation site: **614-463-1234** ask for the National Guard Executive Directors Association block. Reservations may also be made using their link: <https://www.hyatt.com/en-US/group-booking/CMHRC/G-NGSA>

Please reserve your room early. **The hotel cut-off date to guarantee the group rate is 20 December 2021.** Rooms are only available until the NGEDA room block is filled. The cutoff date of 20 December does not guarantee that rooms will still be available on that date. The hotel will

honor the conference rate 3-days prior to and after the conference *based on availability*. Check-in time for hotel rooms is 3:00 p.m. Hotel Parking: We have a 15% discounted rate: Valet parking \$28.05, Self-Parking \$20per day, Self-Parking is a block away at the Chestnut Street Garage.

**Transportation:**

The hotel is located 12 minutes from the Columbus airport.

**Agenda**

A draft agenda for this year's conference may be found at [www.ngeda.org](http://www.ngeda.org). This year will feature many classes designed to meet the needs of our executive directors, association officers, and insurance administrators. As the agenda is finalized updates will be posted at [www.ngeda.org](http://www.ngeda.org).

**NGAUS 2022 Hotel Visit**

The NGAUS Annual Conference hotel visit is scheduled for 1330-1600 hours on Tuesday 18, January. States are required to pay for room deposits by check or credit card at the time of their meeting with the Ohio Committee on Wednesday, 19, January. Hotel room deposit amounts are \$100 per sleeping room and \$200 per suite. Credit card payment will be accepted for room deposit payment. Failure to pay room deposits will jeopardize lottery standing and may result in a lack of rooms for your state. Please note that only two persons from a state are allowed on the hotel site visit. All hotel assignments will be confirmed prior to the adjournment of the NGEDA meeting on Thursday. The hotel lottery for the NGAUS Annual Conference in Reno in 2023 will be conducted on Thursday, 20 January.

**Sponsorship**

Once again, we look to our defense contractor and industry representatives for sponsorship of some of the food and entertainment functions. Their generous support in the past has provided the opportunity to experience a first-class meeting with a very low registration fee. We ask our industry friends to please support us with their sponsorship of an event as noted on the attached sponsorship form.

**For Industry Partners:**

*NGAUS will also be conducting a Convention Center tour for our Industry partners while the States tour the hotels within the blocks.*

*Tour to the Columbus Convention Center will began at 1:00pm on Tuesday, 18 Jan and end by 3:00pm. Meet in the hotel lobby by 12:45 to join the group for the tour.*

Planned tour will be a brief tour of the Tradeshow floor space, Loading Dock Area, Registration area and a quick walk-thru of the Ballroom for States Dinner and the meetings rooms.

If you have any questions or comments concerning the NGEDA meeting please do not hesitate to call Michele Mahoney at 816-872-4246.

We look forward to seeing you in Columbus!

Michele Mahoney  
NGEDA Secretary