

2022 DIRECTORY



NATIONAL GUARD EXECUTIVE DIRECTORS ASSOCIATION

Annual NGEDA
Meeting
January 16-20
Columbus, OH



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FUTURE MEETING DATES

NGEDA

**2022 Annual Meeting
January 18-21
Columbus, Ohio**

**2023 Annual Meeting
January 16-20, 2023
Reno, Nevada**

**2024 Annual Meeting
January 15-19
Detroit, Michigan**

**2025 Annual Meeting
January 20-24
Milwaukee, Wisconsin**

PDCB

**2022 Annual Meeting
January 18
Columbus, Ohio**

**2023 Annual Meeting
January 16
Reno, Nevada**

**2024 Annual Meeting
January 15
Detroit, Michigan**

**2025 Annual Meeting
January 20
Milwaukee, Wisconsin**

NGAUS

**144th General Conference & Exhibition
August 26-29, 2022
Columbus, OH
Hosted by the Ohio National Guard**

**145th General Conference & Exhibition
August 30 - September 2, 2023
Reno, NV
Hosted by the Nevada National Guard**

**146th General Conference & Exhibition
August 23-26, 2024
Detroit, MI
Hosted by the Michigan National Guard**

**147th General Conference & Exhibition
August 22-25, 2025
Milwaukee, WI
Hosted by the Wisconsin National Guard**

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PAST PRESIDENTS

2020	COL Len Gratteri	Delaware
2019	COL John Angelloz	Louisiana
2018	Augie Grace	Massachusetts
2017	Lt Col (Ret) Colleen Chipper	Virginia
2016	CDR (Ret) Mike Sturm	Indiana
2015	COL (Ret) Roberta Janssen	Oregon
2014	LTC (Ret) Kenneth E. Moix	Arkansas
2013	Janet Cowley	Wyoming
2012	Michele Henry	Kansas
2011	James M. Lubey	California
2010	COL (Ret) Larry McKnight	Tennessee
2009	Lt Col (Ret) Joseph R. Stone	Alabama
2008	Lt Col (Ret) Ronald R. Wagner	Wisconsin
2007	Cynthia H. Watson	South Carolina
2006	Marjorie Gutierrez	Maryland
2005	BG (Ret) Marshall Kennemer	Georgia
2004	Col (Ret) Malen E. "Butch" Dowse	Kansas
2003	MG (Ret) Luke Goodwin	Mississippi
2002	LTC Wayne R. Hunt Sr.	New Jersey
2001	COL (Ret) Don Stagg	Alabama
2000	Brig Gen (Ret) Stephen M. Koper	Ohio
1999	Richard E. Northup	West Virginia
1998	Russell W. Kraus	Colorado
1997	CW4 (Ret) Larry Cisneros	New Mexico
1996	Theresa D. Jelliffe	Indiana
1995	Pam O'Toole	Kansas
1994	BG (Ret) John W. "Jack" Larson	Minnesota
1993	COL (Ret) Oscar G. Russell	Arkansas
1992	Helen B. Aepli	Arizona
1991	Sam Johnson	North Carolina
1990	BG (Ret) Rolfe A. Glashan	California
1989	COL Tommy Alsip	Oklahoma
1988	CW4 Kenneth Workman	Utah
1987	LTC (Ret) William Christopher	Indiana
1986	MAJ Kenneth D. McRae	Alabama
1985	LTC F. Douglas Phelps	North Carolina
1984	CW4 Lewis O. King	Texas
1983	COL Jerry W. Heaton	Kentucky
1980	CW4 Leonard T. Tallas	Texas
1979	Patricia H. Jones	Alabama
1978	COL Bryce K. Hickey	Tennessee

1977	LTC Michael E. Egbert	Missouri
1976	COL James F. Gamble	Alabama
1975	COL Jerry Heaton	Kentucky
1974	LTC John Tipton Lewis	Mississippi
1973	LTC John R. Milne	Michigan
1972	COL Wilbur S. Green	California
1971	CW4 Leonard T. Tallas	Texas
1970	CW4 Leonard T. Tallas	Texas
1969	MAJ David E. Hanbert	Washington
1968	MG Emmett H. Walker Jr.	Mississippi
1967	COL Bryce K. Hickey	Tennessee
1966	COL James F. Gamble	Alabama

AWARD RECIPIENTS

HONORARY LIFE MEMBERS

CMSgt (Ret) Judi Perkins	2020
Lt Col (Ret) Dennis Matsuura	2020
Col Jon Michael Taylor	2020
Lt Col Tammy Culley	2020
Austin Jenkins	2019
Janet Cowley	2018
Kenny Moix	2017
COL (Ret) Don Deering	2017
Kathy Gallatin	2017
LTC (Ret) Ray Lindner	2017
COL (Ret) Larry McNight	2015
CW4 (Ret) James W. McEwen*	2012
COL (Ret) Butch Dowse	2012
COL (Ret) Dale M. Pyeatt**	2006
Delano Kerby	2003
CW4 (Ret) Lewis O. King**	2002
Bonnie Carter	2002
Patricia H. Jones**	2002
Russell W. Kraus	2001
CW4 (Ret) Ken Workman	2000
BG (Ret) John Tipton Lewis**	1999
COL (Ret) James F. Gamble**	1999
COL (Ret) Jerry W. Heaton	1997
CW4 (Ret) Leonard T. Tallas**	1987
LTG Emmett H. (Mickey) Walker**	1986

AWARDS (CONTINUED)

THE COL JAMES F. GAMBLE AWARD

2020	Augie Grace	Massachusetts
2019	Steve Mehring	Montana
2018	Mike Sturm	Indiana
2017	Michele Henry	Kansas
2016	LTC (Ret) Kenneth E. Moix	Arkansas
2015	COL (Ret) Larry McKnight	Tennessee
2014	COL (Ret) Kenneth R. Andresen	Iowa
2013	CW5 (Ret) Howard Haider**	New York
2012	LTC (Ret) Ray Lindner	Texas
2011	Lt Col (Ret) Joseph R. "Stoney" Stone	Alabama
2010	BG (PA-Ret) Dean Oswald	Pennsylvania
2009	BG (Ret) Marshall Kennemer	Georgia
2008	CW4 (Ret) James W. McEwen**	South Dakota
2007	COL (Ret) Butch Dowse	Kansas
2006	Brig Gen (Ret) Stephen Koper	Ohio
2005	MG (Ret) Luke Goodwin	Mississippi
2004	CW4 (Ret) William J. Wilson	Ohio
2003	Robert J. Casias	Texas
2002	COL (Ret) Don Deering	Tennessee
2001	COL Bryce K. Hickey*	Tennessee
2000	Russell W. Kraus	Colorado
1999	CW4 (Ret) Ken Workman	Utah
1998	COL (Ret) Oscar G. Russell	Arkansas
1997	COL (Ret) Dale M. Pyeatt**	Texas
1996	CW4 (Ret) Larry Cisneros	New Mexico
1995	Helen B. Aepli	Arizona
1994	Patricia H. Jones**	Alabama
1994	COL (Ret) Jerry W. Heaton	Kentucky
1993	COL (Ret) J. Tipton Lewis**	Mississippi
1992	CW4 (Ret) Lewis O. King**	Texas
1991	COL (Ret) James F. Gamble**	Alabama

* Awarded Posthumously ** Deceased

AWARD CRITERIA

1. PURPOSE:

A. The COL James F. Gamble Award is established to recognize an individual who has demonstrated exemplary performance and dedication in support of the member states and activities.

2. ELIGIBILITY:

A. Each NGEDA member is eligible to be nominated for the award provided he/she has been a member for a period of not less than two years at the time of nomination.

B. One (1) award will be presented annually.

3. NOMINATION:

A. Each NGEDA member in good standing may nominate one individual annually who, in the member's opinion, best meets the qualifications as stated in paragraph 1 above.

4. CRITERIA THAT NOMINATORS SHOULD CONSIDER:

A. Special awards received

B. Outstanding individual achievements

C. Exemplary contributions made

D. Personal characteristics

5. PROCESS:

A. Nominations will be submitted in letter form describing in detail the accomplishments and contributions of the individual being nominated. Submission of supporting documentation is encouraged.

B. Nominations must be received by the NGEDA Secretary no later than 28 December each year. Presentation will be made at the annual NGEDA Conference.

C. The NGEDA Secretary will remind the states of the deadline for the COL James F. Gamble Award nominations and provide nomination criteria.

6. SELECTION:

A. The NGEDA President shall act as the chairperson and form the Selection Committee to select the recipient of the COL James F. Gamble Award.

B. Members of the committee shall include but not be limited to the following officers of NGEDA: First Vice President, Second Vice President, and the Secretary/Treasurer.

AWARD CRITERIA (CONTINUED)

C. The committee shall convene upon arrival at the annual NGEDA meeting to make the final determination. Should a committee member be unable to attend, the immediate past president of NGEDA shall sit in the member's absence with all powers and privileges.

D. The committee shall evaluate all nominees on the basis of the nomination letter, qualifications, and supporting documents.

E. Equal consideration will be given each nominee.

F. The recipient will not be announced until the formal presentation is made.

7. RECOGNITION:

A. The recipient of the COL James F. Gamble Award will be announced by the President at an appropriate time before the full body of the NGEDA Conference.

B. Upon announcement of the COL James F. Gamble Award, the President will present the recipient an appropriate memento of recognition.

C. The COL James F. Gamble Award recipient will have his or her name inscribed on a plaque, to be permanently displayed at the National Guard Memorial Building in Washington, D.C., listing all recipients of the NGEDA Award.

D. Additional recognition will be given the COL James F. Gamble Award recipient through an article and photo to be published in the EANGUS and NGAUS magazines.

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MG Christopher P. Callahan
Secretary - Rhode Island

PAYROLL DEDUCTION COORDINATING BOARD (PDCB)

CHAIR: Tim Marlar (2022)
MEMBERS: Austin Jenkins (2023)
Alan McDaniel (2024)
Ken Andresen (2025)
Terri Marshall (2026)



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NGAUS Insurance Trust | Toll Free: 888-642-8748



State Associations & Adjutants General

KEY TO ASSOCIATION ABBREVIATIONS

(ADM)	Insurance Administrator
(C)	Combined Association
(NC)	Non-combined Association
(P)	Part Time

*To view the online version of the
State Associations information visit
<https://www.ngeda.org/state-associations>*

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Conference Dates

May 13-14, 2022 - Anchorage, AK
May 12-13, 2023 - Anchorage, AK
May 11-12, 2024 - Anchorage, AK

The Adjutant General

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Mike Krouse - ED

Conference Dates

April 29-30 2022 - Casino Del Sol - Tucson, AZ

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February 18-20, 2022 - Springdale, AR
February 23-25, 2023 - Jonesboro, AR
February 23-25, 2024 - Rogers, AR

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2022 – TBD

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Conference Dates

April 29 - May 1, 2022 - Colorado Front Range

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May 14, 2022 - Dover, DE

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2022 - TBD

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540-248-2527
800-462-7441
info@ssli.org
Carrier: AFBA / 5Star

Conference Dates

July 21-24, 2022
Renaissance Orlando SeaWorld Resort

The Adjutant General

MG James O. Eifert
St Francis Barracks
82 Marine Street
St Augustine, FL 32084
904-823-0101 | (DSN) 860-7100
(FAX) 904-823-0125

National Guard Association of Georgia (NC)

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Insurance Program

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Georgia Guard Insurance Trust
3 Central Plaza, # 356 Rome, GA 30161
770-739-9651 • (Fax) 770-745-0673
director@ngaga.org
Carrier: AFBA / 5Star

Conference Dates

June 3-5, 2022 - Stone Mountain, GA

The Adjutant General

MG Thomas M. Carden
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Marietta, GA 30065
678-569-6001 | (DSN) 338-6001
thomas.m.carden.mil@mail.mil

National Guard Association of Guam (NC)

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Conference Dates
2022 - TBD

The Adjutant General
Roderick R. Leon Guerrero
430 Army Drive Bldg 300, Rm 113
Barrigada, GU 96913-4421
671-735-0406 | (FAX) 671-734-4081

Hawaii National Guard Association (NC)

NAG-HI Ins, Inc
3949 Diamond Head Road
Honolulu, Hawaii 96816
808-330-7744
www.hawaiiiguard.com
rusty.spray@hawaii.gov

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Insurance Program

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Carrier: AFBA / 5Star

Conference Dates

January 29, 2022 - Honolulu, HI

The Adjutant General

Maj Gen Kenneth Hara
3949 Diamond Head Rd.
Honolulu, HI 96816
808-733-4246 | (FAX) 808-733-4499

Idaho National Guard Officers Association (NC)

4040 West Guard St
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Conference Dates

September 23-24, 2022 - Boise, Idaho

The Adjutant General

MG Michael Garshak
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Boise, ID 83705
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Calvin Young - ED

Conference Dates
2022 - TBD

The Adjutant General
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National Guard Association of Indiana (C)

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Teresa Mankin - ED

Insurance Staff
Hope Daupert, SSLI Benefits Coordinator

Conference Dates
April 7-9, 2022 - Hyatt Regency - Indianapolis, IN
April 27-29, 2023 - Grand Wayne Center/Hilton
Fort Wayne, IN
April 25-27, 2024 - Grand Wayne Center/Hilton
Fort Wayne, IN

The Adjutant General
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Johnston, IA 50131-1617
515-252-4329
andresenKR@aol.com
Carrier: AFBA / 5Star

Conference Dates

March 25-27, 2022
Holiday Inn Des Moines - Airport Conf Center
Des Moines, IA

The Adjutant General

Maj. Gen. Benjamin J. Corell
Office of The Adjutant General of Iowa
Joint Forces Headquarters
7105 NW 70th Avenue
Johnston, Iowa 50131-1824
515-252-4211 | (DSN) 431-4211
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Conference Dates

April 8-9, 2022 - DoubleTree - Overland Park, KS

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(FAX) 785-646-1682

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James Simms
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Insurance Staff
Jodie Bryant, Agent

Conference Dates
Sep 30 – Oct 2, 2022 - Galt House - Louisville, KY

The Adjutant General
MG Haldane B. Lamberton
Boone National Guard Center
US 127
Frankfort, KY 40601
502-607-1528 | (DSN) 667-1558
(FAX) 502-607-1271

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John Angelloz - ED

Conference Dates

March 25-26, 2022 - Alexandria, LA

The Adjutant General

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Carrier: Militia Trust

Conference Dates

2022 - TBD

The Adjutant General

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National Guard Association of Maryland (NC)

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Baltimore, MD 21221
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Conference Dates

April 9, 2022 - 175th Wing Hqs - Middle River, MD

The Adjutant General

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Fifth Regiment Armory
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(FAX) 410-576-6079
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Militia Administrative Services
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800-633-8333
Carrier: New York Life/USBA/AFBA

Conference Dates
March 18-19, 2022 - DCU Center - Worcester, MA

The Adjutant General
Maj Gen Gary Keefe
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540-248-2527, 800-462-7441
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Conference Dates

May 19-22, 2022 - Motor City Hotel & Casino
Detroit, MI

The Adjutant General

MG Paul Rogers
3411 N. Martin Luther King Blvd.
Lansing, MI 48913-5101
517-481-8083 | (FAX) 517-482-0356
paul.d.rogers14.mil@mail.mil



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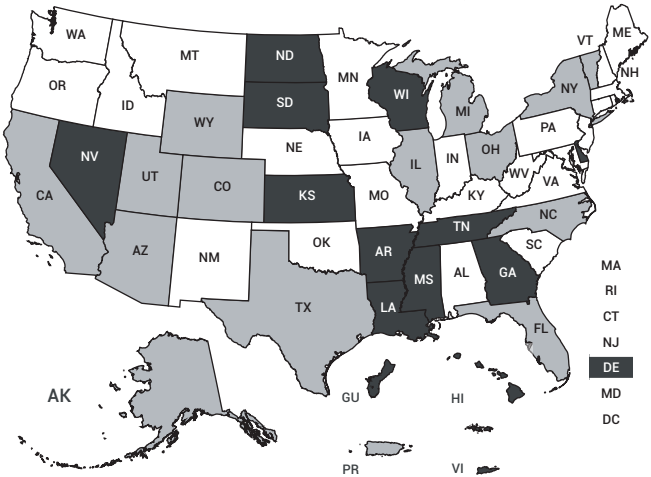
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Membership Percentages as of 11/18/21

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St Paul, MN 55113-0020
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www.ngamn.org

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Carrier: New York Life/USBA/AFBA

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Conference Dates
Apr 22-23, 2022
Holiday Inn and Suites - Duluth, MN

The Adjutant General
MG Shawn P Manke
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Vets Svc Bldg
St Paul, MN 55155-2004
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BG J. Roy Robinson (ADM)
Carrier: 5 Star

Insurance Staff

Tammy Graves, Insurance
Manager

Conference Dates

84th Annual Conf - May 13-15 2022 - Biloxi, MS

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(FAX) 601-313-6251

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Scot Ratcliff
President-Elect

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Carrier: AFBA / 5Star

Conference Dates
2022 - TBD

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Conference Dates

April 22-24, 2022 - Whitefish, MT

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Carrier: New York Life/USBA/AFBA

Conference Dates

March 26, 2022 - Lincoln, NE

The Adjutant General

Maj Gen Daryl L. Bohac
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Lincoln, NE 68524-1801
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Conference Dates

April 9, 2022 - Reno, NV

The Adjutant General

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Carrier: New York Life/USBA/AFBA

Conference Dates

2022 - TBD

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William Peace - ED

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Conference Dates
2022 - TBD

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Conference Dates
2022 - TBD

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(FAX) 505-474-1355

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Paul Conte - ED

Conference Dates
None Scheduled

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Conference Dates

March 18-19, 2022 - Wilmington, NC

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MAJ Lucas Klettke
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Chris
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Conference Dates

March 18-19, 2022 - West Fargo, ND

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Conference Dates

February 4-5, 2022 - Columbus, OH

The Adjutant General

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Johnny
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Militia Administrative Services
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Conference Dates

April 22-23, 2022 - Osage Casino - Tulsa, OK

The Adjutant General

MG Michael Thompson
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Oregon National Guard Association (NC)

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MAJ Mark Timmons, President

COL Jen Pardy, President-Elect

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info@ssli.org
Carrier: AFBA / 5Star

Conference Dates

April 29-30, 2022
Clackamas AFRC - Clackamas, OR

The Adjutant General

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Pennsylvania National Guard Association (C)

c/o Dept of Military & Veterans Affairs
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Kathleen
Fabrizi - ED

Conference
2022 - TBD

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National Guard Association of Puerto Rico (NC)

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Conference Dates
2022 - TBD

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National Guard Association of Rhode Island (NC)

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MAJ Richard H McMahon, President
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MAJ Michael Manning, President-Elect

Membership POC
Capt Jason R Plante
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Conference Dates
2022 - TBD

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National Guard Association of South Carolina (C)

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LTC Joshua Stanridge

Vice President



Larry Crowson - ED

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1SG (Ret) James Foley
Benefits Manager
MSgt (Ret.) Bret Fuller, Accounting Manager
MSgt (Ret) Sharlene Shuler
Membership/Event Coordinator

Insurance Program

Tina Cota, (ADM)
Carrier: AFBA Five Star

Insurance Staff

1SG (Ret) James Foley

Conference Dates

March 11-13, 2022 - Savannah, Georgia

The Adjutant General

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National Guard Association of South Dakota (NC)

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MAJ Quentin J Johnson, Executive Director

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Lt Col Kevin Miller, President

MAJ Cody A. Becker, 1st Vice President

Insurance Program

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Carrier AFBA / 5Star

Conference Dates

April 21-23, 2022 - Best Western Ramkota Hotel
Rapid City, SD

The Adjutant General

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2823 West Main Street
Rapid City, SD 57702-8186
605-737-6702 | (DSN) 747-8702
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National Guard Association of Tennessee (NC)

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Byron Deel - ED

Insurance Program
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Conference Dates
February 24-26, 2022 - Murfreesboro, TN

The Adjutant General
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MAJ Christopher McKeag

President Elect



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Insurance Program

CW4 (Ret) Terri Marshall
Carrier: AFBA / 5Star

Conference Dates

March 24-27, 2022 - Kalahari Resorts
Round Rock, TX
State Conference More Info:
<https://ngat.org/ngat-conference/>

The Adjutant General

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Conference Dates

March 11-12, 2022

The Adjutant General

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National Guard Association of Vermont (NC)

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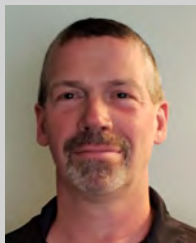
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Steven Lamos- ED

Conference Dates
2022 - TBD

The Adjutant General
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Carrier: AFBA / 5Star

Conference Dates

March 19, 2022 - St Croix, VI

The Adjutant General

MG Kodjo Knox-Limbacker
Virgin Islands National Guard
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Virginia National Guard Association (NC)

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Conference Dates
March 10-13, 2022 - Richmond, VA

The Adjutant General
MG Timothy P. Williams
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North Chesterfield, VA 23297
804-236-7880

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Robert
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info@ssli.org
Carrier: ABFA/5 Star Life

Industry Day

November 9, 2022 - Camp Murray, WA

The Adjutant General

MG Bret Daugherty
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National Guard Association of West Virginia (NC)

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Tom Mills, Executive Director
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Richard Switzer, President

Jason Diaz, President Elect

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800-462-7441
info@ssli.org
Carrier: AFBA / 5Star

Conference Dates

2022 - TBD

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(FAX) 304-561-6327



Wisconsin National Guard Association, Inc. (NC)

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Madison, WI 53704-2572
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WI

Mike Williams, Executive Director
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Mike Williams - ED

COL Eric Leckel, President
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Insurance Staff

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Cindy Olson
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Conference Dates

April 22-24, 2022 - Radisson - Green Bay, WI
April 28-29, 2023 - Chula Vista Resort
Wisconsin Dells, WI
April 26-28, 2024 - Osthoff Resort - Elkhart, WI

The Adjutant General

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WM

Janet Cowley

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COL (Ret) Paul Lyman

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Mutual Insurance

Conference Dates

2022 - TBD

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EANGUS Officers & Staff

OFFICERS:

President

CSM (Ret) Karen Craig - AZ

Vice President

CSM (Ret) Dean Kennebeck - IA

Secretary

SFC Mireya Cruz - TX

Treasurer

CMSgt Stephen Burris - AK

Past President

CMSgt John Harris (Ret) - LA

STAFF:

Executive Director

SGM (R) Matthew Krenz

Deputy Executive

Director - Member Services

Bryan Birch

Marketing, Development & Operations Director

Joan Gardiner

Director of Legislation

Kevin Hollinger

Legislative Director

Veterans

Daniel Elkins

EANGUS Conference Dates

2022

**51st Annual Conference
Little Rock, AR**

**Information & Registration at
www.eangusconference.org**

2023

**52nd Annual Conference
Rochester, MN**

NATIONAL GUARD EXECUTIVE DIRECTORS ASSOCIATION BYLAWS

(as of April 2021)

ARTICLE I - NAME

The name of this organization shall be the National Guard Executive Directors Association.

ARTICLE II - MISSION

The mission of this Association shall be as follows:

SECTION A: To provide a forum for the exchange of timely information of common interest for the mutual benefit of members and the organizations they represent.

SECTION B: To encourage and assist, when feasible, each state, commonwealth, territory, and the District of Columbia to organize and maintain a National Guard Association.

SECTION C: To participate in improving the operational readiness, training and image of the National Guard on both state and national levels.

ARTICLE III - MEMBERSHIP

SECTION A:

1. STATE. Each state, commonwealth, territory, and the District of Columbia shall be entitled to one voting membership in the Association. This membership shall be limited to that state, commonwealth, territory or District of Columbia organization of which a portion of the active members are entitled to join the National Guard Association of the United States (NGAUS).

2. INDIVIDUAL.

a. ACTIVE. Active membership shall include executive directors/ secretaries, elected officers, managers, and insurance administrators of state national guard associations who, by virtue of their election or appointment, perform routine administrative/fiscal functions or administer the group life insurance program for the associations and who meet membership requirements: make application, are accepted and remain in good standing by paying current dues. Active membership may be denied for cause by the majority vote of

those present and voting at an annual or special meeting of the Association. (Amended January 2003)

- b. ALUMNI. Alumni membership shall include former members of this Association who meet membership requirements: make application, are accepted by the Executive Committee, and remain in good standing by paying current dues. Alumni Members are not allowed to cast a state vote. (Amended January 2014)
- c. HONORARY. Honorary membership shall include those individuals who have rendered a conspicuous service to this Association and who are elected by a majority vote of the Executive Committee of the Association. (Amended January 2012)
- 3. CORPORATE. Corporate membership shall include any company, firm, organization, or corporation upon approval of the Executive Committee and payment of an annual corporate membership fee. Neither corporate members nor their employees shall have voting rights in this Association.

ARTICLE IV - DUES AND FISCAL YEAR

SECTION A:

- 1. STATES. The state, commonwealth, territory or District of Columbia organization entitled to a voting membership in the Association shall annually, on or before the convening of the annual meeting, pay dues in the amount of three hundred dollars to the Immediate Past President-Treasurer. Dues so paid shall be for the year then beginning. Organizations not paying the required dues within the time specified shall not be entitled to vote on Association business until those delinquent dues are remitted to the Immediate Past President-Treasurer. State dues shall include four individual, active memberships. These names shall be provided to the Secretary and Immediate Past President-Treasurer at the time of remittance of the state dues. (Amended September 2016)
- 2. INDIVIDUAL.
 - a. ACTIVE. Active members shall pay dues annually to the Immediate Past President-Treasurer, on or before the convening of the annual meeting, in the amount of thirty dollars. (Amended September 2016)
 - b. ALUMNI. Alumni members shall pay dues annually to the Immediate Past President-Treasurer, on or before the convening of the annual meeting, in the amount of twenty dollars. (Amended September 2016)

c. HONORARY. Honorary members shall not pay dues.

3. CORPORATE. Corporate members shall pay dues annually to the Immediate Past President-Treasurer, on or before the convening of the annual meeting, in the amount of two hundred dollars. (Amended September 2016)

SECTION B: FISCAL YEAR. The fiscal year of the Association shall be November 1 to October 31.

ARTICLE V - ELECTIONS

SECTION A: PROCEDURE. Each year a Second Vice President shall be elected by the membership. Nominees must have served 3 years as an active member of the Association, as defined in Article III - Membership, Section A, Para 2. The progression of elected officers will be Second Vice-President, First Vice President, President, and Immediate Past President-Treasurer, and will occur yearly upon election of a new Second Vice-President. On the first day of the annual meeting, the nominating committee shall present a nominee for Second Vice-President. At the same time, the presiding officer shall receive written or oral nominations from the voting membership. The elections shall be held on the last day of the annual meeting. Balloting shall be by secret ballot and a plurality of votes shall determine the winner. Election of the Elected Officer Representative shall occur in the elected officer breakout session. The Elected Officer Representative shall serve a one-year term. If there is no contest for an office, the Secretary may be instructed to cast one ballot for the nominee and that individual shall be declared to be elected. The Secretary shall rule on the eligibility of members to vote in any election or on any issue. That ruling shall be subject to confirmation by a majority vote of the voting membership. (Amended September 2016)

SECTION B: VACANCIES. If a vacancy occurs in the office of President, the First Vice-President shall assume the President's duties. If a vacancy occurs in the office of First Vice-President, the Second Vice-President shall assume the First Vice-President's duties. If a vacancy occurs in both the office of President and First Vice-President, the Second Vice-President shall assume the duties of the President. Vacancies remaining in these offices or the office of Immediate Past President-Treasurer or the office of Elected Officer Representative, after the provisions of this Section have been complied with, shall be filled by a consensus of the Executive Committee and these officers shall serve until the next annual meeting or until their successors are elected and qualified. If a vacancy occurs in the office of Secretary, the Executive Committee shall appoint a member of the Association to serve at the discretion of the Executive Committee. (Amended September 2016)

SECTION C: TERMS. Officers shall take office at the time of election. The Secretary shall certify the results of the election. (Amended September 2016)

SECTION D: OATH OF OFFICE. The oath of office is as follows: "I swear (or affirm) that I will execute the duties and fulfill the responsibilities of the office of which I am about to enter to the best of my abilities, and without reservation. I will uphold the highest ethical standards and deal fairly with all concerned. My sole purpose for entering this office will be to promote the aims of the association." Officers answer "I will." (Amended September 2016)

ARTICLE VI – OFFICERS

SECTION A:

1. **PRESIDENT.** The President shall call and conduct all annual and special meetings, shall be responsible for the direction and administration of the affairs of the Association between special and annual meetings, shall appoint all standing and ad hoc (special) committees as well as name the Chair and Secretary thereof, shall be an ex officio member of all committees and shall give at least two reports to the members: an interim report at the annual NGAUS conference and a final report at the Association's annual meeting. (Amended September 2016)
2. **FIRST VICE-PRESIDENT.** The First Vice-President shall perform the duties of the President in the absence or unavailability of that officer and shall perform those duties assigned by the President.
3. **SECOND VICE-PRESIDENT.** The Second Vice-President shall perform the duties of the First Vice-President in the absence or unavailability of that officer, shall perform the duties of the President in the absence or unavailability of both the First Vice-President and the President, and shall perform any duties as may be, from time to time, assigned by the President.
4. **ELECTED OFFICER REPRESENTATIVE.** The Elected Officer Representative shall represent the elected officers of the member state associations and be currently serving as a state association officer when elected. (Amended January 2015)
5. **SECRETARY.** The Secretary shall serve as recorder at all annual and special meetings, shall be responsible for the day-to-day correspondence and record keeping of the of the Association, shall maintain all records, shall keep current voting and non-voting membership records. The Secretary

shall be appointed by and serve at the discretion of the Executive Committee. (Amended September 2016)

6. IMMEDIATE PAST PRESIDENT-TREASURER. The Immediate Past President-Treasurer shall provide advice and continuity for the Executive Committee, and perform and duties as may be, from time to time, assigned by the President. The Immediate Past President-Treasurer shall receive all funds of the organization, keep an accurate record of receipts and expenditures, shall receive and account for all dues paid, shall be the custodian of all funds of the Association, shall pay all bills or other claims of the Association at the direction of the President, shall have an annual audit of the Association finances done by a member of the Executive Committee (and an independent audit conducted at the direction of the Executive Committee, but not less than every five years), and shall cause all required tax and corporate submissions, if any, to be timely filed and shall be bonded in an amount to be determined by the Executive Committee. He or she will present a financial statement at every meeting and at other times of the year when requested by the Executive Committee and make a full report at the annual meeting. (Amended September 2016).

ARTICLE VII - EXECUTIVE COMMITTEE

SECTION A: MEMBERS. The members of the Executive Committee shall be President, First Vice-President, Second Vice-President, Elected Officer Representative, Secretary, and Immediate Past President-Treasurer. Votes of the Executive Committee shall be taken by the members, and reports of the actions of this group shall be submitted in writing to the next annual meeting to be incorporated into the records of the Association. (Amended September 2016)

SECTION B: AUTHORITY. The Executive Committee shall be invested with the authority usually given to a board of directors.

ARTICLE VIII – MEETINGS

SECTION A: ANNUAL MEETING. The Association shall hold an annual meeting during January or February of each year at a place, date and time to be determined by the President with the advice and consent of the Executive Committee. Normally, this meeting shall be held at the place of the next NGAUS general conference. The agenda shall include, but not be limited to, reports of the President, Secretary, Immediate Past President-Treasurer and committees, and nomination and election of officers. Usually, workshops will be held on topics of mutual interest to the state organizations. (Amended September 2016)

SECTION B: SPECIAL MEETINGS. The president may call special meetings of the membership upon fourteen days' notice to all state and individual members then in good standing. (Amended January 2015)

SECTION C: QUORUM. A quorum for duly called annual and special meetings shall be the majority of eligible and credentialed members attending. (Amended April 2021)

SECTION D: NGAUS. The president shall arrange for and conduct an informational meeting at the annual NGAUS General Conference. Association business may only be conducted at this session if the requirements for a special meeting of the membership, above, shall have been complied with in advance.

SECTION E: PARLIAMENTARY PROCEDURE. Annual, special, and committee meetings shall be conducted in accordance with the latest edition of Robert Rules of Procedure except as otherwise provided for in these bylaws. (Amended April 2021)

SECTION F: VOTING. Voting during the conduct of business at an annual or special meeting shall be by unit rule with one vote per state. This vote shall be cast by the designated representative or alternate of the organization possessing the voting membership. Voting in committees will be a majority vote. (Amended April 2021)

SECTION G: RESERVE AUTHORITY. All authority, not set forth in these bylaws, shall be reserved for the voting membership.

ARTICLE IX - COMMITTEES

SECTION A: STANDING COMMITTEES.

1. **BYLAWS COMMITTEE.** The Bylaws committee shall consist of three members serving staggered three-year terms. Initially, the President shall appoint one member for a three-year term, one member for a two-year term and one member for a one year term. The Bylaws committee shall review all proposed bylaw amendments and submit their recommendations, if any, to the Secretary if not at an annual or special meeting, or to the membership directly if at an annual or special meeting. (Amended September 2016)
2. **NOMINATING COMMITTEE.** The Nominating committee shall consist of five members, at least two of which shall be Past Presidents of the Association and the Immediate Past President-Treasurer shall be the Chairman. All members shall serve for a one-year term. Nominations may be made by any member to the nominating committee sixty days before the annual meeting. The committee shall then, by a consensus of the members, propose a slate of officers and forward

same to the Secretary at least thirty days before the annual meeting. Nominating committee members shall be appointed, whenever possible, with as much representation of different regions of the United States as possible. The primary criterion for officer nomination shall be the individual's potential to provide consistent, participating leadership during the years of rotation through the chairs. (Amended September 2016)

3. **NGAUS CONFERENCE ADVISORY COMMITTEE.** The NGAUS Conference Advisory Committee shall consist of at least five members, one of whom shall be the Executive Director assigned to the NGAUS Committee on the General Conference. The members of the NGAUS Conference Advisory Committee shall be appointed by and serve at the discretion of the Executive Committee. The NGAUS Conference Advisory Committee shall review those NGAUS Conference related matters referred to it and shall report the results thereof to the Executive Committee and to the next following annual or special meeting. The Executive Director assigned to the NGAUS Committee on the General Conference shall communicate any NGAUS Conference issues to the NGAUS Conference Advisory Committee. The terms of the Committee shall expire on the last day of February, and the sitting Executive Committee shall appoint replacement members. Should any member resign before completing their term, the Executive Committee shall appoint a replacement to serve the remainder of the term. (Amended January 2017)
4. **FINANCE COMMITTEE.** The Executive Committee shall serve as the Finance Committee. This committee shall prepare a budget and shall oversee the finances of the Association. (Amended January 2015)

SECTION B: SPECIAL (AD HOC) COMMITTEES. The President may appoint members of and give charters to special (ad hoc) committees as needed.

SECTION C: OPERATIONS. Any active member may serve on standing and special committees providing that member remains in good standing by paying Association dues. Committee members may be removed from their position for cause by a vote of the Executive Committee at an annual or special meeting. The quorum for a committee meeting shall be those members attending, and actions accomplished by mail or telephone shall be valid. No committee votes shall be cast by proxy. Written records of all committee actions shall be promptly submitted to the Secretary. The committee chair shall normally call and conduct committee meetings. In the event that the chair fails or is unable to do so, a majority of the members of the committee may act in the place and stead of the chair. (Amended April 2021)

ARTICLE X - PAYROLL DEDUCTION COORDINATING BOARD (PDCB) / INSURANCE COMMITTEE

SECTION A: PURPOSES: The purposes of the PDCB/Insurance Committee shall be:

1. to represent and assist those states which have signed a memorandum of agreement for National Guard payroll deduction systems in the administration of their state sponsored or state association sponsored group life insurance programs in all matters pertaining to the establishment, operation and/or improvement in the National Guard payroll deduction systems authorized by the Department of Defense;
2. to establish and maintain close coordination with the U.S. Army/U.S. Air Force Finance Centers on all matters pertaining to payroll deduction, to include electronic transmission of data and changes in payroll deduction procedures, forms, etc.;
3. to receive and review recommendations submitted by the utilizing states for presentation to the Department of Defense on behalf of the utilizing states;
4. to keep the utilizing states informed, either directly or through NGEDA, of all matters pertaining to the utilization of payroll deductions for the stated purposes;
5. to maintain the official files and records of all matters pertaining to the use of payroll deduction on behalf of the utilizing states
6. to review those insurance-related matters referred to it and shall report the results thereof to the Executive Committee and to the next following annual or special meeting. (Amended January 2017)

SECTION B: PROCEDURES.

1. Upon approval by a majority of the utilizing states, after discussion and coordination with the U.S. Army/U.S. Air Force Finance Centers, the PDCB/Insurance Committee shall present to the Department of Defense any recommendations for enhancement of the payroll deduction system on behalf of the participating states.
2. The chairman of the PDCB/Insurance Committee shall render an annual report of the activities of the Board at the annual meeting of NGEDA.
3. The chairman of PDCB/Insurance Committee shall provide the states with minutes of all Board meetings within sixty (60) days following the meetings.

4. Each state that has signed a memorandum of agreement for National Guard payroll deductions with an approved Certification of Allottee shall have one vote. (Amended January 2017)

SECTION C. MEMBERSHIP.

1. The PDCB/Insurance Committee shall consist of five members.
2. Officers of the Board, as deemed appropriate, shall be elected by members of the Board.
3. The term of office for a newly designated member shall be three years beginning on 1 March following election and ending on the last day of February, three years later. (Amended April 2021)
4. At the annual meeting there will be an election of a member whose name appears as the Certification of Allottee on the Memorandum of Agreement, or a state Executive Director or designee whose Association maintains the payroll authority, to fill each vacancy on the PDCB/Insurance Committee. (Amended April 2021)
5. In the event of unplanned vacancies, the Executive Committee shall appoint a member of the Association who meets the criteria in Article X, Section C.4. Said appointee will serve at the discretion of the Executive Committee for the unexpired term of the replaced member. (Amended January 2017)

ARTICLE XI - AMENDMENTS

SECTION A: PROCEDURE. These bylaws shall be amended as follows:

1. TWO-THIRDS. Those articles requiring a two-thirds vote of those voting members present and voting at an annual or special meeting duly called, shall be: Article I Name, Article II Mission, Article III Membership, Article V Elections, Article VI Officers, Article VII Executive Committee, Article VIII Meetings, Article IX Committees, Article X Payroll Deduction Coordinating Board, Article XI Amendments.
2. MAJORITY. The article requiring a majority vote of those voting members present and voting at an annual or special meeting duly called shall be: Article IV Dues and Fiscal Year.
3. POSTING. Copies of these bylaws, as amended from time to time, shall be mailed to the membership, made available at an annual or special meeting of the Association, and or posted on the NGEDA web site within a reasonable time after being so amended. (Amended September 2016)

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