



NATIONAL GUARD EXECUTIVE DIRECTORS ASSOCIATION
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DATE: October 27, 2022

MEMO TO: Executive Directors, Association Presidents, Insurance Administrators, Industry Partners, Life Members, Gamble Award Winners and Friends

FROM: Maria Kelly, Secretary

SUBJECT: Official Call, 2023 Annual Meeting, Reno, Nevada

The Annual Meeting of the National Guard Executive Directors Association will be held January 16-19, 2023, at the Silver Legacy Resort Casino, Reno, Nevada, 401 N. Virginia St., (833-456-0724). The attire for the meeting will be business casual.

Monday 16 January 2023

Registration opens at 4:00
Hosted Reception by Nevada NGA and NGAUS

Tuesday 17 January -Thursday 19 January 2023

NGEDA Annual Meeting for all participants

Registration

You may register using the **online registration form** found at www.ngeda.org. Please ensure your registration is completed online or returned to mariakellyllc@gmail.com by 31 December 2022. Please note that your state/territory/district/or company must first be a member to be able to register for the conference. To be more specific: State Associations will pay \$300.00 membership and then an additional \$150.00 per person attending. Corporate Members will pay \$200 per company and then an additional \$150.00 per person attending the conference.

Hotel

The group rate at the hotel is \$98.00 plus taxes for a king room. Double rooms are an additional \$10.00. This price includes the resort fee and mandatory tourism surcharge. The resort fee provides guests with round-trip airport shuttle service 19 hours per day, both valet and covered self parking, admission to the health spa, and other amenities. All hotel reservations must be made individually through the hotel's Reservation site: **800-687-8733**. Ask for the rate code: **NGED123**.

Please reserve your room early. **The hotel cut-off date to guarantee the group rate is December 15, 2022.** Rooms are only available until the NGEDA room block is filled. The cutoff date of December 15 does not guarantee that rooms will still be available on that date. The hotel will honor the conference from January 14 - January 20 and earlier or later depending on room and rate availability. Check-in time for hotel rooms is 3:00 p.m. and check-out time is 12:00 pm.

Transportation:

Transportation to and from the airport to the resort is included with your resort fee. Valet and self-parking is also included.

Agenda

A **draft** agenda for this year's conference will be posted at www.ngeda.org. This year will feature many classes designed to meet the needs of our executive directors, association officers, and insurance administrators. As the agenda is finalized updates will be posted at www.ngeda.org.

NGAUS 2023 Hotel Visit

The NGAUS Annual Conference hotel visit is scheduled for 1330-1600 hours on Tuesday 17, January. States should be prepared to pay room deposits by check or credit card at the time of their meeting with the Nevada committee on Wednesday, 18, January. In lieu of room deposits, the state may require each room block holder to set up an account with a small deposit directly with the hotel they have selected. More details will be provided prior to the conference. Please note that only two persons from a state are allowed on the hotel site visit. All hotel assignments will be confirmed prior to the adjournment of the NGEDA meeting on Thursday. The hotel lottery for the NGAUS Annual Conference in Detroit in 2024 will be conducted on Thursday, 19 January.

Sponsorship

Once again, we look to our industry representatives for sponsorship of some of the food and entertainment functions. Their generous support in the past has provided the opportunity to experience a first-class meeting with a very low registration fee. We ask our industry friends to please support us with their sponsorship of an event as noted on the attached sponsorship form.

For Industry Partners:

NGAUS will also be conducting a tour of the Reno-Sparks Convention Center for our Industry partners on Tuesday, 17 January at 1 pm while the States tour the hotels within the blocks.

The tour will include a brief visit to the Tradeshow floor space, Loading Dock Area, Registration area.

If you have any questions or comments concerning the NGEDA meeting please do not hesitate to call Maria Kelly at 614-989-6894.

We look forward to seeing you in Reno!

Maria Kelly
NGEDA Secretary